



Data Protection Policy - May 2018

Horley Photographic Club is a data controller within the U.K. The personal information referred to in this policy may include name, contact details, club membership records, records of entries to competitions and other such information as may be necessary for the effective management of the legitimate interests of Horley Photographic Club. Any person wishing to verify the information held by the club may apply to the secretary.

Horley Photographic Club collects and holds personal information about:

1. Its members and those offering their services to Horley Photographic Club, e.g. judges or speakers.
 - This information is used to facilitate administration and services. The information is compiled by the secretary and circulated to those named.
2. Others necessary for the conduct of the business of Horley Photographic Club.
 - This information is used to satisfy a requested service or a contractual requirement and may be retained to confirm the outcome.
3. Photographers as the creators of images used in the activities of Horley Photographic Club.
 - This information is managed subject to the general requirements for competitions.

Horley Photographic Club may retain archives, for example, but not limited to, records of meetings, awards and other event results.